சென்னைப் பல்கலைக்கழகம்
தொலைதூரக் கல்வி நிறுவனம்

UNIVERSITY OF MADRAS
INSTITUTE OF DISTANCE EDUCATION
CHEPAUK, CHENNAI - 600 005. TAMIL NADU, INDIA

NAAC A++ Grade CGPA of 3.59 on 4 point scale

NIRF Rankings 2025 : University Category - 38

தகவலேடு மற்றும் விண்ணப்ப படிவம்
PROSPECTUS CUM APPLICATION FORM
Academic Year 2026-2027 / Calendar Year 2027

MBA / MCA PROGRAMMES

UGC-DEB Recognised

Vide letter No. F. No. 30-9/2023 (DEB-II), Dated 19.1.2024

COST OF PROSPECTUS CUM APPLICATION FORM

In Person	:	Rs. 590/- (including GST) using QR code only. Cash will not be accepted.
Through official website	:	The Cost of Online Application Form Rs. 590/- (including GST) If downloaded through website www.unom.ac.in / www.ideunom.ac.in

UNIVERSITY OF MADRAS

INSTITUTE OF DISTANCE EDUCATION

AUTHORITIES

Professor Dr. RITA JOHN,

M.Sc., M.Phil., Ph.D., FASCh, Fullbright - Nehru Fellow (USA)

Registrar

Professor Dr. B. DEVAMAINDHAN,

B.E., MBA., M.Phil., Ph.D.,

Director-in-charge

Professor Dr. C. ARULVASU,

M.Sc., M.Phil., B.Ed., Ph.D.

Controller of Examinations-in-charge

UNIVERSITY OF MADRAS

[State University]

INSTITUTE OF DISTANCE EDUCATION

CHEPAUK, CHENNAI - 600 005. TAMIL NADU, INDIA

NAAC A^{++} Grade CGPA 3.59 on 4 point scale

Prof. Dr. Rita John, ***M.Sc, M.Phil, Ph.D, FASCH, Fullbright-Nehru Fellow (USA)***
Registrar

Welcome to the University of Madras,

It is our distinct privilege to welcome you to the **University of Madras,** one of India's oldest and most prestigious public universities and the second oldest university in the country. Established in 1857, the University proudly celebrates a distinguished legacy of over 168 years and serves more than 35,000 students annually, reaffirming its position as one of the nation's largest and most respected institutions of higher learning.

The University remains steadfast in its commitment to academic excellence through progressive teaching, pioneering research, and continuous innovation. We are proud to have been re-accredited with the highest **A++ Grade (CGPA 3.59/4.00)** by the National Assessment and Accreditation Council (NAAC) in its fourth accreditation cycle.

The **Institute of Distance Education (IDE)**, established in 1981, was founded with the vision of extending quality higher education to learners who are unable to pursue studies through the conventional mode. Guided by the philosophy of "**Anyone, Anywhere, Anytime,**" the Institute offers UGC-approved programmes in accordance with the **UGC Open and Distance Learning (ODL) Regulations, 2020.**

Since 2018, the Institute has implemented the **Choice Based Credit System (CBCS)** in the distance mode, ensuring parity between regular and distance education programmes. This facilitates seamless academic mobility while upholding the highest standards of academic quality and integrity. Self-learning materials are designed in conformity with UGC guidelines and are supplemented by comprehensive e-learning resources and hybrid Personal Contact Programmes (PCPs) conducted by the experienced and accomplished faculty members.

The Institute of Distance Education was also among the pioneers in introducing online classes during the COVID-19 pandemic, thereby ensuring uninterrupted academic engagement and learning continuity. Through its learner-centric approach, the Institute equips students with the knowledge, skills, and competencies required to excel in professional careers and pursue advanced academic endeavours in an increasingly globalized world.

We cordially invite you to become a part of this vibrant academic community. Your valuable feedback and suggestions will greatly contribute to our ongoing efforts to enhance the quality and effectiveness of distance education.

We extend our warm greetings and best wishes for a rewarding, enriching, and transformative learning experience at the **University of Madras**, and we look forward to accompanying you on your journey towards academic excellence and lifelong learning.

REGISTRAR

UNIVERSITY OF MADRAS

The University of Madras was formally established on September 5, 1857 and undertook as its motto as 'Doctrina Vim Promovet Insitam' (Learning promotes [one's] innate talent). Robert Chisholm was commissioned in 1861 to build the first building the University which is now a magnificently renovated heritage monument.

The first Vice-Chancellor of the University was Sir Christopher Rawlinson, also the Chief Justice of Madras. This practice of part time Vice-Chancellors (majority from the High Court bench) was continued until 1923. The University at its inception comprised of four faculties – Arts, Law, Medicine and Engineering, and examined candidates for degrees in all these disciplines. However, consequent amendments to the Madras University Act, the Law, Medical and Engineering faculties earlier affiliated to this University have been since shifted to the newly created Dr. Ambedkar Law University, Dr. MGR Medical University and the Anna University respectively.

The University of Madras was the first to introduce Autonomous Colleges within the University system in 1978-79. Since then, out of 137 Affiliated Institutions 24 have become Autonomous.

The opening of the golden page in the history of the University of Madras was with, the National Assessment and Accreditation Council (**NAAC**) accrediting it at the '**Five Star**' level took place in 2000. The University Grants Commission (**UGC**) has conferred the special status of '**University with Potential for Excellence**' in the same year. Presently NAAC has reaccredited the University of Madras with 'A'++ Grade.

The innovations introduced in the last decade have been many. At present there are 71 Departments, 20 Centres and 2 Chairs in the University, grouped under 18 Schools. Within the Chennai Metropolitan area the University is now spread over six campuses such as (1) The Chepauk Main Campus, (2) The Guindy Campus, (3) The Marina Campus, (4) The Taramani Campus, (5) The Chetpet Campus (The Madras University Union), (6) The Maduravoyal Campus (Field Laboratory). The University offers several Masters and Research Programmes.

INSTITUTE OF DISTANCE EDUCATION

The Institute of Correspondence Education (ICE), as in Madras University Act 1923 Vol I (2001 Edition) Chapter VIII, is Statue 2. III, now called as Institute of Distance Education (IDE) was established in 1981.

Having completed 44 years, the Institute of Distance Education today is a mega Institute with a student enrolment of nearly 35,000 per year. The objective of the Institute of Distance Education (IDE) is to enable learners to achieve educational, career and personal goals.

The Institute of Distance Education at present offers 59 Programmes : Undergraduate 12, Postgraduate 12, Diploma 19 and Certificate 16.

Admissions are open throughout the year in the Academic Year Stream (July to June) as well as Calendar Year Stream (January to December).

In order to meet the growing demand, 74 number of Learner Support Centres have been established [Refer Page No. 21 to 24 for list]. Recently, Institute of Distance Education has introduced facilities like online admission, online payment and helpdesk system to the students.

UNIVERSITY OF MADRAS

[State University]

INSTITUTE OF DISTANCE EDUCATION

CHEPAUK, CHENNAI - 600 005. TAMIL NADU, INDIA

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NIRF Rankings 2025 : University Category - 38

Prof. B. Devamaindhan, ***B.E., M.B.A., M.Phil., Ph.D.,***
Director i/c

Dear Dynamic Learners,

It gives me immense pleasure to extend a warm welcome to all learners of the Institute of Distance Education, University of Madras one of the most prestigious and the second oldest universities in India. The University of Madras has been accredited with an A++ grade in the 4th cycle of NAAC assessment (August 2023), securing a commendable score of 3.59 out of 4 and attaining Category I status under the University Grants Commission (UGC), reflecting its academic excellence and autonomy.

Establishes in 1981, the Institute of Distance Education is dedicated to fostering an inclusive and innovative knowledge society by ensuring equitable access to quality higher education. In today's rapidly evolving technological era, distance education plays a vital role in meeting the diverse learning needs of students by enabling learning anytime and anywhere.

The Institute currently offers 24 UGC-DEB recognized Open and Distance Learning (ODL) programmes, comprising 12 Undergraduate, 12 Postgraduate, 19 Diploma and 16 Certificate peak programmes across diverse and specialized disciplines. These programmes are designed with a balanced integration of digital learning resources, a well-structured curriculum, effective learner support services, and experienced faculty to ensure a rich academic experience.

The Institute is also equipped with modern infrastructure, including advanced computer laboratories and a virtual learning environment. A state-of-the-art multimedia facility, the RUSA_ECH Audio-Video Editing Lab, supports the development of high-quality e-content for ODL and online programmes.

I warmly encourage all learners to make full use of the academic resources and support services provided by the Institute to achieve academic success. I extend my best wishes for a rewarding and successful learning journey with the Institute of Distance Education, University of Madras.

DIRECTOR i/c

IMPORTANT TELEPHONE NUMBERS, IDE

A. OFFICERS

Sl. No.	Officer's Designation	Phone Numbers
1.	Director	25613701
2.	Controller of Examinations	25368496
3.	Additional Controller of Examinations	25613704
4.	Deputy Registrar (Finance & Administration)	25613702
5.	Deputy Registrar (Admission)	25613703
6.	Assistant Registrar (Finance)	25613706
7.	Assistant Registrar (Purchase)	25613705
8.	Assistant Registrar (UG Admission)	25613707
9.	Assistant Registrar (PG Admission)	25613708
10.	Assistant Registrar (Lesson Storage)	25613709
11.	Assistant Registrar (UG Examinations)	25613736 / 37
12.	Assistant Registrar (PG Examinations)	25613714
13.	Assistant Registrar (Certificate)	25613778
14.	Assistant Registrar (SC/ST Cell)	25613793

B. ADMISSION SECTIONS

Sl. No.	Name of the Sections	Phone Numbers	e-mail ID
1.	Director's Office	25613715 / 16	ide.director@gmail.com
2.	Call Centre /General Enquiry Section/Helpdesk	25613727 / 28 / 29 / 30 / 31	helpdesk.ideunom@gmail.com
3.	**UG – I ADMISSION** **B.A. B.Lit. in Tamil, B.F.A.** (Music)	25613752	unom.ide.ug1@gmail.com
4.	**UG – II ADMISSION** **B.Sc. B.Nat. B.M.M., B.C.A., B.B.A., CERTIFICATE, DIPLOMA, PG DIPLOMA COURSES & OUS**	25613751	unom.ide.ug2@gmail.com
5.	**UG – III ADMISSION** **B.COM** (All Branches)	25613750	unom.ide.ug3@gmail.com
6.	**Learner Support Centre - I** **Learner Support Centre - II**	25613757 25613756	unomidelsc@gmail.com unom.ide.spotstudy@gmail.com
7.	**PG - I ADMISSION** **M.A M.COM, M.F.A.** (Music)	25613748	unom.ide.pg1@gmail.com

8.	**PG – II ADMISSION** **M.Sc. M.C.A., B.Ed.,**	25613761	unom.ide.pg2@gmail.com
9.	**PG –III ADMISSION - M.B.A**	25613770	unom.ide.pg3@gmail.com
10.	**ELIGIBILITY SECTION**	25613768	unom.ide.eligibility@gmail.com
11.	**BOARD OF STUDIES SECTION**		unom.ide.bs@gmail.com
12.	**PCP SECTION**	25613760	unom.ide.pcp12@gmail.com
13.	**COMPUTER DATA CENTRE** All types of Data Correction and Internal Assessment	25613820	unom.ide.dc@gmail.com unom.ide.mcq5@gmail.com
14.	**SINGLE WINDOW ADMISSION**	25613830	unom.ide.singlewindow@gmail.com
15.	**LESSON STORAGE SECTION**	25613738/77	unom.ide.Iss@gmail.com
16.	**LESSON WRITING SECTION**	25613720	unom.ide.lws@gmail.com
17.	**GENERAL SECTION**	25613733	idegsection@gmail.com
18.	**ONLINE ADMISSION SECTION**	25613742	ideonlineadm@gmail.com
19.	**FINANCE RECEIPT**	25613741	finreceipts.ide@gmail.com
20.	**FINANCE CHARGES**	25613745	financechargeside@gmail.com
21.	**MAIL SECTION**	25613720	
22.	**DESPATCH SECTION**	25613721	

C. EXAMINATION SECTIONS

Sl. No.	Name of the Sections	Phone Numbers	e-mail ID
1.	**CERTIFICATE SECTION**	25613797 / 79	certiideunomug@gmail.com certiideunompg@gmail.com
2.	**E1-B.COM. B.B.M., B.B.A.**	25613734 / 11	e1ugideunom2016@gmail.com
3.	**E2 - B.L.I.S.,M.L.I.S., Certificate, Diploma, PG Diploma Courses, B.Sc. B.F.A.** (Music), **B.C.A., OUS**	25613723	e2ugideunom2016@gmail.com
4.	**E3 -B.A. B.Lit.,**	25613726	
5.	**E4 - M.A. M.COM. M.F.A.** (Music)	25613710	pgideunom2016@gmail.com
6.	**E5 - M.Sc. M.C.A. M.Sc., (IT)**	25613735	mcaideunom2016@gmail.com
7.	**E6 - M.B.A.**	25613712	mbaideunom2016@gmail.com

Foreign Nationals are not entitled to join UG/PG Degree programme under ODL mode as per UGC-DEB Regulations

IMPORTANT INSTRUCTIONS TO STUDENTS

PAYMENT

- ❒ Students are instructed to pay their Tuition / Exam / Other Fee through online mode available in the website [www.ideunom.ac.in] and using generated fee challan with the bank designated by the Institute of Distance Education, University of Madras.
- ❒ Students are advised to pay the first year fee within stipulated time, otherwise admission will be cancelled automatically without further intimation.
- ❒ Students are instructed to pay their second year fees through online in time as given below:

Last Date for the Payment of the Second Year Fees

For Academic Year Admission	For Calendar Year Admission
14.07.2027	24.01.2028

E-STUDY MATERIALS

- ❒ E-Study Materials are available in the official website in the URL: http://ideunom.ac.in/Book/menu.asp by using their Enrolment number as a credential.

PERSONAL CONTACT PROGRAMME [PCP]

- ❒ Students are instructed to refer / visit the official Website [www.ideunom.ac.in] regularly for the online theory PCP CLASS SCHEDULE. NO SEPARATE SMS / Communication will be sent for the online theory PCP class. **SMS will be sent only for the offline practical class and practical examination.**
- ❒ Any change in schedule for conducting PCP classes / for Exams (due to exceptional circumstances) will be published on the official website (www.ideunom.ac.in)

INTERNAL ASSESSMENT

- ❒ Students are instructed to submit the Assignment as part of Internal Assessment (Compulsory) [UG 25 Marks / PG 20 Marks] through online mode [**http://www.ideunom.ac.in/mcq/**] by entering their Enrolment Number and Date of Birth, for each semester before commencing the University End Semester Examination. **Failing to submit Internal Assignment within the stipulated period, the penalty charges will be levied by the University for resubmission of Internal Assignment in the Web Portal.**

ABC ID AND DEB ID

- ❒ Students seeking admission through Online/Single Window/Learner Support Centre should submit the 12 digit Academic Bank Credits ID (ABC ID) and 12 digit Distance Education Bureau (DEB ID). The student shall advised to create ABC ID and DEB ID is a mandatory by using the link. ***ABC ID : https://www.abc.gov.in/; DEB ID : https://deb.ugc.ac.in/StudentDEBId*** before enrol for admission.

DISCLAIMER

- ❒ Institute of Distance Education is having official Whatsapp channel. Students are instructed not to join the Third Party Whatsapp Groups. University of Madras is not responsible for any information shared in the groups.
- ❒ Students are instructed not to share their enrolment number, Date of Birth and Mobile Number with the third party. Institute of Distance Education is not reponsible for any third party payment.

PROSPECTUS

ACADEMIC YEAR 2026-2027 / CALENDAR YEAR 2027

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1. GENERAL INFORMATION

- All the programmes are offered by the Institute to the **residents of India** as per the discretion of the authorities, University of Madras. Admission cannot be claimed as a matter of right and the Institute reserves the right of admission.
- The Applicant has to clearly state the Elective of MBA Programme which he/she wants to Enrol.
- The following Original Certificates/Documents with one set of photo copies attested by competent authority should be submitted along with the filled in application form for admission to MBA/MCA programme:
  - (a) Transfer Certificate / Migration Certificate from the Head of the Institution where the applicant last studied.
  - (b) Statement of Marks of the Qualifying examination right from their Secondary School Education and Provisional Pass Certificate / Diploma / Degree Certificate as the case maybe along with the application form
  - (c) If the certificates submitted by the applicant are in any Language other than ENGLISH / TAMIL, an English version of the Certificate duly attested by a Gazetted Officer should be sent along with the original certificates.
  - (d) Candidates who have passed their qualifying examination from abroad should submit an "Equivalence Certificate" issued by the Association of Indian Universities (AIU) (Address : Secretary, Association of Indian Universities, 16, Kotla Marg, New Delhi - 110 002.)
  - (e) Students from other State/Private/Deemed Universities must attach a copy of the UGC approved recognition list along with the application.
  - (f) Failure to submit any one or more of the above certificates / documents may entail rejection of their applications.
- A Course Completion Certificate in lieu of Transfer Certificate will be issued by the IDE, University of Madras either on completion or on discontinuance of the Programme. (Subject to verification of payment of prescribed fee and other dues to the University)
- No conduct Certificate / Eligibility Certificate will be issued to any student of this Institute.
- Students are requested to furnish their Mobile Number in the Admission Application Form / Online Admission Application Registration Form / Online Registration Examination Application Form for any further queries / clarification. The furnished number will be treated as REGISTERED MOBILE NUMBER (RMN) and this is a value added / optional service offered to the Students of IDE.
- Bonafide Certificate will be issued to the student, only those who has studying the programme on payment of prescribed Fee.
- Students who have submitting the application for admission to MBA/MCA Programmes through online mode by using link **http://online.ideunom.ac.in/**, they should submit the original certificates for vertification within 15 days from the date of admission otherwise admission will be cancelled automatically without further intimation and tuition fee amount will not be refunded under any circumstances.

1A. PROGRAMMES OFFERED

1 MBA - Master of Business Administration

2 MCA - Master of Computer Applications

2. REGULATIONS

2.1. DURATION OF THE PROGRAMME

TWO years (Four Semesters) programme is offered in both Academic and Calendar year cycle of admissions. The programme has been divided into two semesters per year. Academic year stream (i.e.) July to December and January to June. Calendar year stream (i.e.) January to June and July to December.

2.2. ELIGIBILITY CONDITIONS FOR ADMISSION

MASTER OF BUSINESS ADMINISTRATION - MBA*

Candidates for admission to the first year of the Master of Business Administration Degree Programme in the Institute of Distance Education shall be required to have ANY ONE of the following qualifications under 10+2+3 or 10+3+3 or 10+3+2 or 11+1+3 or 11+2+2 pattern of Education:

i. A pass in any branch of study of a Bachelor Degree/Master Degree of the University of Madras or any other University recognized by the UGC/AIU or a qualification accepted by this University as equivalent thereto.

ii. A Professional Degree in Engineering/Technology/Medicine/Architecture/Law.

iii. Professional Qualification in Accountancy/Cost & Works Accountancy/Company Secretaryship

MASTER OF COMPUTER APPLICATIONS - MCA*

Candidates who has passed the under-mentioned degree examinations of this University or an examination of other instutition recognized by this University as equivalent thereto provided they have undergone the course under 10+2+3 or 10+3+3 or 10+3+2 or 11+1+3 or 11+2+2 pattern shall be eligible for admission to the M.C.A. Degree Course.

* Passed B.C.A/B.Sc., in Computer Science or any other equivalent degree or passed B.Sc / B.Com / BA with Mathematics at 10 + 2 level or at graduation level (with Optional bridge course).

BRIDGE COURSE

1. Computer Science Department is encouraged to offer need based following Bridge Courses and foundation courses to meet prerequisite requirements and academic needs.

   i. Programming in C
   ii. Problem Solving Techniques
   iii. Mathematical Foundations of Computer Science.
   iv. Information Technology
   v. Coding Practices

2. Based on the qualifications of the students admitted the mentoring team of the department shall recommend to carry out the bridge and foundation courses as mandatory courses for that candidate.

3. Two weeks bridge courses need to be organized before the commencement of the first semester.
4. Nurturing and evaluation process of bridge and foundation courses is left the respective academic units (IDE Department).

* ***A pass in Entrance Test conducted by the IDE, University of Madras, Chennai is mandatory to all the candidates.*** **(MBA/MCA)**

Visually and other differently abled persons are advised not to apply for the practical oriented Under Graduate and Post Graduate Programmes.

2.3 CREDIT REQUIREMENTS AND ELIGIBILITY FOR AWARD OF DEGREE

- The IDE, University of Madras follows the **Choice Based Credit System**. One credit is equals to 30 hours of learners study time. Student shall be eligible for the award of degree only if he/she has undergone the prescribed course of study for a period of not less than two academic/calendar years and has passed the examinations of all the papers and has earned **81 credits** for MCA and **78 credits** for MBA as per the distribution given in the **regulation 2.4** and has also fulfilled such other conditions as have been prescribed thereof.

2.4 COURSE OF STUDY AND CREDIT DETAILS

2.4.1. The course components and credits distribution for M.B.A Programme is as follows:-

Name of the Course	Number of Papers	Credits	Credits Allotted
Core subjects	15	4	60
Elective subjects	4	3	12
Project/Optional Subjects	1 or 2	6 or 3	06
Total Credits			**78**

2.4.2. The course components and credits distribution for M.C.A Programme is as follows:-

Name of the Course	Number of Papers	Credits	Credits Allotted
Core subjects - Theory	7	4	28
Core subjects - Practical	6	2	12
Elective subjects	5	3	15
Inter Disciplinary Subjects	2	3	6
Project	1	20	20
Total Credits			**81**

2.5 SCHEME OF EXAMINATIONS

2.5.1 (A) MBA - MASTER OF BUSINESS ADMINISTRATION

COURSE COMPONENT	Subject CODE	SUBJECTS	CREDITS	MAX MARK		TOTAL
				INT.	EXT.	
FIRST YEAR - I SEMESTER						
Core Paper- I	RMB1A	Management Principles and Business Ethics	4	20	80	100
Core Paper-II	RMB1B	Quantitative and Research Methods in Business	4	20	80	100
Core Paper-III	RMB1C	Organisational Behaviour	4	20	80	100
Core Paper-IV	RMB1D	Accounting for Managers	4	20	80	100
Core Paper-V	RMB1E	Managerial Economics	4	20	80	100
II - SEMESTER						
Core Paper-VI	RMB2F	Legal Systems in Business	4	20	80	100
Core Paper-VII	RMB2G	Applied Operations Research	4	20	80	100
Core Paper-VIII	RMB2H	Strategic Management	4	20	80	100
Core Paper- IX	RMB2J	International Business	4	20	80	100
Core Paper- X	RMB2K	Management Information System	4	20	80	100
SECOND YEAR - III SEMESTER						
Core Paper-XI	RMB3L	Human Resource Management	4	20	80	100
Core Paper-XII	RMB3M	Marketing Management	4	20	80	100
Core Paper-XIII	RMB3N	Operations Management	4	20	80	100
Core Paper-XIV	RMB3P	Financial Management	4	20	80	100
Core Paper -XV	RMB3R	Innovation and Entrepreneurship	4	20	80	100
IV - SEMESTER (Electives)						
Choose FOUR Papers from any one set of the **SEVEN ELECTIVES	Paper – I		3	20	80	100
	Paper – II		3	20	80	100
	Paper – III		3	20	80	100
	Paper – IV		3	20	80	100
* Core Paper-XVI	RMB4Q	PROJECT WORK (or)	6	50	150	200
Optional Subject I	RMB01	Services Marketing	3	20	80	100
Optional Subject II	RMB02	Quality Management	3	20	80	100

* Students shall be choosen either project or two optional subjects.

SYLLABUS & STUDY MATERIALS OF MBA/MCA PROGRAMMES CAN BE DOWNLOADED THROUGH www.ideunom.ac.in

(B) ELECTIVE

** Students shall select four papers from any one set of the Elective viz: Human Resource Management, Financial Management, Hospital Management, Logistics and Supply Chain Management, Marketing Management, Systems Management and Business Data Analytics

ELECTIVE PAPERS		
1. HUMAN RESOURCE MANAGEMENT		
Paper - I	RMBR1	Human Resources Development
Paper - II	RMBR2	Industrial and Labour Relations
Paper - III	RMBR3	Performance Management
Paper - IV	RMBR4	Organisational Development
2. FINANCIAL MANAGEMENT		
Paper - I	RMBF1	Corporate Finance
Paper - II	RMBF2	Security Analysis and Portfolio Management
Paper - III	RMBF3	Tax Management
Paper - IV	RMBF4	Merchant Banking & Financial Services
3. HOSPITAL MANAGEMENT		
Paper - I	RMBH1	Health Policy and Health Care Systems
Paper - II	RMBH2	Hospital Planning and Administration
Paper - III	RMBH3	Hospital Records Management
Paper - IV	RMBH4	Customer Relationship Management
4. LOGISTICS AND SUPPLY CHAIN MANAGEMENT		
Paper - I	RMBL1	Principles & Practice of Logistics Management
Paper - II	RMBL2	Supply Chain Management
Paper - III	RMBL3	Inventory & Warehousing Management
Paper - IV	RMBL4	Domestic and International Logistics Management
5. MARKETING MANAGEMENT		
Paper - I	RMBM1	Sales and Distribution Management
Paper – II	RMBM2	Advertising and Sales Promotion
Paper – III	RMBM3	Marketing Research and Consumer Behaviour
Paper - IV	RMBM4	Brand Management
6. SYSTEMS MANAGEMENT		
Paper - I	RMBS1	Database Management Systems
Paper - II	RMBS2	Decision Support System
Paper - III	RMBS3	E-Business
Paper - IV	RMBS4	System Analysis and Design
7. BUSINESS DATA ANALYTICS		
Paper - I	RMBB1	Big Data Analytics
Paper - II	RMBB2	Data Security
Paper - III	RMBB3	R-Programming
Paper - IV	RMBB4	Data Mining

(C) PROJECT REPORT (if selected Project Work)

Each student shall be required to prepare, on the basis of investigations carried out by him/her in a business or industrial organization, a project report on the possible solutions for a typical problem of current interest in the area of Management. The report should demonstrate the capability of the student for some creative potential and original approach to solve the practical problems in today's business or industry. The report should include field studies, surveys, interpretation, planning and design of improved integrated management systems, presented in a comprehensive manner with recommendations for solutions based on scientifically worked out data. The Project Report must be submitted through the Supervisor and the Head of the Department on or before 30th April (for academic year) and 30th November (for calendar year) failing which the candidate will be treated as appearing on a second occasion and shall **NOT BE ELIGIBLE** for **FIRST CLASS and RANKING.**

The candidate can view the approved MBA guideline details in the University website www.ideunom.ac.in.

2.5.2 (A) MCA- MASTER OF COMPUTER APPLICATIONS

COURSE COMPONENT	SUBJECT CODE	SUBJECTS	Credits	Max. Marks		Total
				Int.	Ext.	
FIRST YEAR - I SEMESTER						
Core Paper - I	PCATA	C++ & Data Structures	4	20	80	100
Core Paper - II	PCATB	Digital Logic Fundamentals	4	20	80	100
Core Paper - III	PCATC	Database Management Systems	4	20	80	100
Core Paper - IV	PCAP1	Practical-I DS using C++ Lab	2	40	60	100
Core Paper - V	PCAP2	Practical-II RDBMS Lab.	2	40	60	100
Inter Disciplinary- I	PCAD1	Accounting & Financial Management	3	20	80	100
Elective Paper-I	PCAEA	Operating Systems	3	20	80	100
II SEMESTER						
Core Paper - VI	PCATD	Design and Analysis od Algorithms	4	20	80	100
Core Paper - VII	PCATE	Object Oriented Analysis and Design	4	20	80	100
Core Paper - VIII	PCATF	Artificial Intelligence	4	20	80	100
Core Paper - IX	PCAP3	Practical-III OOAD Lab	2	40	60	100
Core Paper -X	PCAP4	Practical-IV Web Based Application Development Lab.	2	40	60	100
Inter Disciplinary- II	PCAD2	Web Based Application Development	3	20	80	100
Elective Paper -II	PCAED	Computer Network	3	20	80	100
SECOND YEAR- III SEMESTER						
Core Paper -XI	PCATG	Machine Learning	4	20	80	100
Core Paper -XII	PCAP5	Practical-V Machine Learning Lab	2	40	60	100
Core Paper -XIII	PCAP6	Practical-VI Mini Project	2	40	60	100
Elective Paper -III	PCAEG	Software Project Management	3	20	80	100
Elective Paper -IV	PCAEL	Cloud Computing	3	20	80	100
Elective Paper -V	PCAEN	Mobile Application Development	3	20	80	100
IV SEMESTER						
Core Paper -XIV	PCAPQ	Project &Viva-Voce	20	20	60+20	100

(B) ELECTIVE

Elective-I : Operating Systems (**OR)** Theory of Computation (**OR)** Explorative Data Analysis with R

Elective-II : Computer Networks (**OR)**Digital Image Processing (**OR)** Software Engineering

Elective-III : Software Project Management (**OR)** Supply Chain Management (ANS) (**OR)** Management Information Systems.

Elective-IV : Mobile Computing (**OR)** Cloud Computing (**OR)** Soft Computing

Elective-V : Mobile Application Development (**OR)** Information Security (**OR)** IoT

Students are encouraged to do courses from the resources like SWAYM , NPTEL etc

*Operation Systems

*Principles of Programming Languages

*Computer Networks

*Compiler Design

*Natural Language Processing

*Software Engineering

*Software Testing

*Big data Analytics

*Robotics

*Agile Technologies

*Robotics Process Automation

*Organizational Behaviors

2.6 REQUIREMENTS FOR PROCEEDING TO THE SUBSEQUENT SEMESTERS :

For MBA, students shall be eligible to go to the subsequent semester, if they completed every semester.

For MCA students must earn the prescribed percentage of attendance in theory & Practical for appearing in the End semester University examination. If a student fails to earn the prescribed percentage of attendance thereof in a semester, he/she shall not be permitted to take University examination and has to repeat the respective semester by next academic / calendar year by paying redo fees.

2.7 EXAMINATIONS AND EVALUATION

Register for all subjects : Students shall register their names for the First Semester Examination on due date after their admission in the MBA/MCA programme.

Students shall be permitted to proceed from the First Semester up to Final Semester irrespective of their failure in any of the Semester Examination. For this purpose, students shall register for all the arrear subjects of earlier semesters along with the current (subsequent) semester subjects:-

Marks allotted for Internal Assessment and End Semester Examinations:-

Category	Theory (Marks)	Practical
Internal Assessment	**20**	**40**
End Semester Examination	**80**	**60**
Total	**100**	**100**

2.8 PROCEDURE FOR AWARDING INTERNAL ASSESSMENT MARKS

- Internal Assessment marks will be conducted in the form MCQ (Multiple Choice Questions) through online test. Assignments will be given based on the syllabus.
- Students should undergo online test through the link **www.ideunom.ac.in/mcq** and submit the internal assignment on or before each End Semester Examination, within the stipulated period.

2.9 QUESTION PAPER PATTERN - (MBA/MCA)

PART A			
Answer any 10 questions out of 12	(50 Words each)	10 X 2	20 Marks
PART B			
Answer any 5 questions out of 7	(200 Words each)	5 x 6	30 Marks
PART C			
Answer any 3 questions out of 5	(500 Words each)	3 X 10	30 Marks
		TOTAL	**80 Marks**

2.10 PASSING MINIMUM

- There shall be no passing minimum for internal assessment.
- Student who secures not less than 50% marks in the external written examination for each subject shall be declared to have passed the examination in that subject.
- Student shall be declared to have passed the project work and viva voce respectively, if he/she secures a minimum 50% marks in the project work and the viva voce each.
- In aggregate (External and Internal) the passing minimum shall be of 50%.
- Student who fails in either project work or viva voce shall be permitted to redo the project work and reappear for the viva-voce on a subsequent occasion, if so recommended by the examiners.
- Student who successfully completes the MBA / MCA programme by passing the examinations of all the four semesters prescribed as per the scheme of examinations and have earned 78 credits for MBA and 81 credits for MCA shall be declared to have qualified for the Degree.

2.11 REVALUATION

- All current batch students who have appeared for their End Semester Examinations are eligible for revaluation of their answer scripts.
- Passed out students are not eligible for Revaluation.
- Diploma and Certificate courses are not eligible for Revaluation and Retotalling.

2.12 CLASSIFICATION OF SUCCESSFUL STUDENTS

Students who secured not less than 60% of aggregate marks (Internal + External) in the whole examination shall be declared to have passed the examination in the First Class. All other successful students shall be declared to have passed in Second Class. Candidates who obtain 75% of the marks in the aggregate (Internal + External) shall be deemed to have passed the examination in First Class with Distinction, provided they pass all the examinations (theory papers, practical, project and viva-voce) prescribed for the course in the first appearance.

2.13 GRADING SYSTEM

- **Minimum Credits to be earned:** For MBA programme, the minimum credits is 78 and for MCA programme is 81 credits to be earned.
- **Marks and Grades**: The following table shows the marks, grade points, letter grades and classification to indicate the performance of the student.

RANGE OF MARKS	GRADE POINTS	LETTER GRADE	DESCRIPTION
90-100	9.0-10.0	O	Outstanding
80-89	8.0-8.9	D+	Excellent
75-79	7.5-7.9	D	Distinction
70-74	7.0-7.4	A+	Very Good
60-69	6.0-6.9	A	Good
50-59	5.0-5.9	B	Average
00-49	4.0-4.9	U	Re-appear
ABSENT	0.0	AAA	ABSENT

$$\text{Grade Point Average [GPA] for a Semester} = \frac{\Sigma_i C_i G_i}{\Sigma_i C_i}$$

$$\text{GPA} = \frac{\text{Sum of the multiplication of grade points by the credits of the courses}}{\text{Sum of the credits of the courses (passed) in a semester/year}}$$

$$\text{Cumulative Grade Point Average [CGPA] for entire programme} = \frac{\Sigma_n \Sigma_i C_{ni} G_{ni}}{\Sigma_n \Sigma_i C_{ni}}$$

$$\text{CGPA} = \frac{\text{Sum of the multiplication of grade points by the credits of the courses}}{\text{Sum of the credits of the courses in a semester}}$$

Where,

Ci = Credits earned for course i in any semester/year
Gi = Grade Point obtained for course i in any semester
n refers to the semester / year in which such courses were credited

- **Letter Grade and Class**

CGPA	GRADE	CLASSIFICATION OF FINAL RESULT
9.5-10.0 9.0 and above but below 9.5	O+ O	First Class with Exemplary *
8.5 and above but below 9.0 8.0 and above but below 8.5	D++ D+	First Class with Distinction *
7.5 and above but below 8.0 7.0 and above but below 7.5 6.5 and above but below 7.0 6.0 and above but below 6.5	D A++ A+ A	First Class
5.5 and above but below 6.0 5.0 and above but below 5.5	B+ B	Second Class
0.0 and above but below 5.0	C+	Re-appear

* **Ranking :** The candidates who have passed in the first appearance itself and within the prescribed semester of the MBA /MCA Programme (Major and Elective courses alone) are eligible for Ranking and Distinction.

2.14 EXEMPTION / CONCESSION

a. Dyslexia Students : For students who are mentally disabled, having learning disability or learning disorder, mentally retarded, slow learners, mentally impaired or having seizure disorder, having spastic and cerebral Palsy, the following concessions shall be granted.

i. One-third of the total exam time will be provided as extra time in the examination

ii. Leniency in overlooking spelling mistake, and

iii. Amanuensis for all courses; provided the request is duly certified by the Medical Board of the Government Hospital/ General Hospital/ District Headquarters Hospitals and they shall be declared qualified for the degree if they pass the other examinations prescribed for the degree

b. Visually Challenged Students : (i) They are exempted from paying Tuition Fees and Examination Fees. (ii) A scribe shall be arranged by the Student.

c. Differently-abled candidates with atleast 40% physical disability and who are in possession of National identity card for disability issued by the Competent Authorities can pursue MBA programmes offered by the Institute of Distance Education with full exemption of Tuition fees and Special fees.

d. Prisoners of Tamil Nadu will be considered for exemption of Tuition fees provided they submit their application for admission with a 'No Objection Certificate' issued by the competent authority.

2.15 MAXIMUM PERIOD FOR COMPLETION OF THE PROGRAMMES TO QUALIFY FOR A DEGREE

- The Student who is not able to complete the program for whatever reasons within the normal period (N) or the Minimum duration prescribed for the programme, may be allowed two years period of time beyond the normal period to clear the backlog for qualifying for the degree. (Time Span = N + N years for the completion of programme.) i.e. 4 years as per UGC-DEB guidelines

3. FEE DETAILS

3.1 MBA / MCA : BREAK-UP OF FEE DETAILS

Sl. No.	Type of fee	MBA	MCA
		Amount Rs.	
For First year only			
1	Registration Fee	1000	1000
2	Admission Fee	250	250
3	Matriculation fee *(those who seeking admission to the University of Madras for the first time)*	100	100
4	Examination of Other Board (+2) / Universities in India	300	300
5	HSC Examination of Other Board / Universities outside India	2020	2020
6	Course Completion Certificate	500	500
7	Madras University Alumni Association Membership Fees	200	200
8	ID Card	200	200
For Every Year			
9	Development Fee	200	200
10	Tuition Fee	10000	9000
11	Special Fee	2500	2100
12	Postage Fee	2500	2500
13	Study Materials Fee	2400	2400
14	Project Fee (if Applicable)	3000	-

3.2 MBA : TOTAL FEE DETAILS

NAME OF THE COURSE	MADRAS UNIVERSITY GRADUATES	OTHER UNIVERSITY GRADUATES	PROJECT FEE
I Year MBA	20150*	20550*	–
I Year MBA Online Admission**	20740	21140	–
II Year MBA	17600	17600	3000*

*Students must pay Project fee along with 2nd year Tuition fee, if he/she chooses project in IV Semester.

**Inclusive of the Cost of Application Rs. 590/- and Entrance Fee Rs. 400/-

*Inclusive of Entrance Fee for the students who are applying for MBA programme in person.

Important Notice

All the fee Receipts paid for a period of two years including Admission Fee, Tuition Fee, Examination Fee etc., should be preserved carefully

3.2 MCA : TOTAL FEE DETAILS

NAME OF THE COURSE	MADRAS UNIVERSITY GRADUATES	OTHER UNIVERSITY GRADUATES
I Year MCA	18750*	19150*
I Year MCA Online Admission**	19340	19740
II Year MCA	16200	

* Inclusive of Entrance Fee for the students who are applying for MCA programme in person.

** Inclusive of the Cost of Application Rs. 590/- and Entrance Fee Rs. 400/-

3.3 FEE PRESCRIBED FOR ISSUANCE OF OTHER CERTIFICATES

Sl. No.	Type of Fee	Amount
1	Duplicate Course Completion Certificate	1000
2	Duplicate ID Card	250
3	Medium of Instruction Certificate	1000
4	Exemption of Paper - Direct II Year Programme	500
5	Change of Programme / Medium	1000
6	Bonafide Certificate	500

3.4 MODE OF PAYMENT OF FEE

a. Students can make their payments using generated fee challan with the bank designated by the Institute of Distance Education, University of Madras. The challan has three identical parts, Viz. Bank Copy, IDE Copy and Student Copy. The BANK will retain bank copy and return the IDE copy and student copy to the student. The IDE copy of the BANK Challan should be submitted to the University where they seek admissions and collect study materials, ID cards etc. Student copy should be preserved carefully by the student as a proof of payment. In places where there is no facility for the payment of fees through the designated banks, students may make the payment by means of Demand Draft obtained from any of the Nationalized/Scheduled Bank drawn in favour of **"The Director, IDE, University of Madras"** payable at Chennai.

b. Students should remit their Tuition Fee through **Online Payment Gateway System** provided in the Website: **www.ideunom.ac.in** Students are advised to make use of this facility.

c. The Tuition Fee and other fees for the First Year should be paid only after receiving the provisional admission intimation along with generated tuition fee challan. **For payment of subsequent tuition fees and other fees for second year, no separate intimation will be sent to the candidates admitted.** Hence, candidates are advised to retain the Prospectus till the completion of the course for guidance and make remittances within the specified **due dates** on their own. The admission of the fee defaulters will automatically stands cancelled. **Candidates are NOT permitted to remit the fees in instalments.**

d. The students are strictly instructed to use generated fee challans to pay the Tuition Fee and Examination Fee and sent them in separate envelopes to the Director, IDE. University of Madras. **They are requested not to pay examination and tuition fees together.** The Institute is not responsible for any delay in sending the learning materials or statement of marks, etc. even though the examination and tuition fees are paid together by the students. No extension of time will be given, under any circumstances, for payment of fee.

e. Learner Support Students are advised to submit the fee payment generated challan endorsed by the designated Banks for onward transmission to the Director, IDE and required to collect the study materials from the Learner Support Centre.

f. **Fee once remitted will not be refunded or adjusted in any manner under any circumstances.**

4. DISCONTINUANCE OF STUDY

Students who wish to discontinue their course after the completion of first year should inform the Director, IDE. before 30th June/31st December of every year for Academic/Calendar year stream respectively. Otherwise, entire programe fee will be collected for the subsequent years. Only after receiving the entire fees his/her Course Completion Certificate will be issued. Legal dispute, if any, relating to Admission / Examinations of IDE. will be subject to Chennai Jurisdiction only.

5. CHANGE OF PROGRAMME

Candidates are advised to make a firm choice of the courses of study they wish to pursue before sending application for admission. Normally, change of course will not be allowed, but in special cases change of course may be permitted within one month from the date of admission on a payment of the prescribed fee of Rs. 1000/-, subject to eligibility and approval by the authorities.

6. METHOD OF INSTRUCTION AND BLENDED MODE OF PERSONAL CONTACT PROGRAMME

(a) Mailing or distributing the self-learning materials will be done periodically to the students enrolled.

The learning materials can be collected by the student in person or his/her representative from the Counter on production of Student's copy of the payment challan for each year. Study Materials can also be got from Learner Support Centre.

(b) Personal Contact Programme (PCP)

i. The Personal Contact Programme classes both Theory and Practical will be arranged for the benefit of the students by IDE.

ii. For theory papers, PCP classes will be taken through online mode only and for practical papers, the PCP classes will be taken through offline mode. Attending the online theory PCP classes are optional.

iii. **For MCA Programme** : A candidate should earn compulsorily minimum 50% of attendance in theory classes and 100% in practical classes for appearing the End Semester Examinations.

iv. The Schedule of the online theory class will be posted in the tab **PCP class** and the schedule of the offline practical class and the practical exam will be posted under **Announcements** at the University website www.ideunom.ac.in.

v. The offline PCP practical classes and the practical examination will be conducted only in the IDE, University of Madras.

vi. The offline PCP practical classes will be held from 9.30 a.m. to 12.45 p.m. and from 1.30 p.m. to 4.45 p.m. in the IDE, University of Madras.

vii. Any change in the PCP schedule will be intimated to the students through official website (www.ideunom.ac.in) only.

The Online Theory PCP schedule WILL NOT BE SENT TO THE CANDIDATES, individually. But the offline practical schedule will be sent to the candidates by SMS. Detailed Time-Table for PCP classes will be available only at Website : ideunom.ac.in under PCP Schedule

7. CHANGE OF ADDRESS

Students can view their personal data through University Website (www.ideunom.ac.in) by using Mobile No, Date of Birth, Email Id as password and also can update their Email Id, Mobile No. and Change of Address.

8. IDENTITY CARD

Identity Card will be issued only after the receipt of First Year tuition fee. In the event of a student discontinuing a course, the card shall become invalid for the year / years yet to be completed. Candidates are instructed to preserve their identity cards, until the Completion of Course. If the original card is lost, a duplicate card will be issued on payment of Rs. 250/- through the designated Bank Challan for this purpose, the payment endorsed Bank Challan is to be sent together with a passport size photograph.

9. ENROLLMENT NUMBER

The Enrollment Numbers will be assigned to candidate on admission which is used throughout the course of study. In the communications addressed to the Institute, the Enrollment number should be invariably quoted. Letters received without the enrollment number will not be entertained.

10. SIMULTANEOUSLY ADMISSION TO CERTIFICATE or DIPLOMA COURSES

- Along with the MBA/MCA Programme admission, if an applicant can join any one of the Certificate or Diploma Courses simultaneously, he/she should download the prospectus from the university website and to submit the application together with bonafide certificate of the Institution where he/she is studying the UG/PG programme.

SL. NO.	COURSE	ELIGIBILITY CONDITION
1	**CERTIFICATE COURSE***	Candidates undergoing any UG Degree Course (10+2+3 Pattern) of the University of Madras or any other University recognised by UGC/AIU accepted as equivalent thereto by this University are eligible for admission to the Certificate Courses
2	**DIPLOMA COURSE***	Candidates undergoing any Post-Graduate Degree Course (10+2+3 Pattern) of the University of Madras or any other University recognised by UGC/AIU accepted as equivalent thereto by this University are eligible for admission to the Diploma Courses

*A student can additionally enrol for one Certificate/Diploma Course only at the same time.

11. EXAMINATIONS AND FEE FOR ISSUANCE OF VARIOUS CERTIFICATES

1. Students are advised to visit the IDE website www.ideunom.ac.in constantly regarding the information relating to the Examinations and Examination application and have to apply only through online.
2. The First / Third semester examination for the students admitted under “Academic Year Stream” will be conducted during November / December every year and the Second / Fourth semester will be conducted during May / June every year.
3. For the students of “Calendar Year Stream” the First / Third semester examination will be conducted during May / June every year and the Second / Fourth semester will be conducted during November / December every year.
4. After registering examiniation application form through online, take a print-out and submit the copy along with fee remittance challan to the IDE through post or single window counter, IDE.
5. The Student who has not paid the Tuition fees for all the years within the stipulated time will not be permitted to write the Examinations under any circumstances.
6. The examinations are conducted at various centres within Tamilnadu territorial jurisdiction. Candidates may choose carefully any one of the Examinations Centre to appear for the Examinations. Change of centre is not permitted.

7. The University has the right to restrict the number of Examination Centres depending upon the students' strength. In such cases, students after choosing a particular centre may be asked to take the examinations in another Examinations Centre, which will be indicated in the hall ticket.

8. No separate intimation will be sent individually to any candidate with regard to time-table, centre notification and issue of hall ticket. The time table, centre notification and the hall tickets will be uploaded in the website **www.ideunom.ac.in** and the students are advised to download the same.

9. The ID card issued by the Director of Institute of Distance Education should be produced at the Examination Centre when demanded. No other ID card will be accepted at the examination centre.

10. Students are permitted to write their examination in English only.

11. **Students should submit their Internal Assignment for each semester before commencing the University End Semester Examinations. Failing to submit Internal Assignment within the stipulated period, the result will not be published.**

12. Student who secure not less than 40 marks out of 80 (i.e. 50%) and 30 marks out of 60 (i.e.50%) in External Theory and Practical Examination of each paper of MBA/MCA Programme respectively shall be declared to have passed the Examinations. In aggregate both External and Internal the passing minimum marks shall be 50 otherwise it will be treated as fail.

13. **Revaluation**: All current batch students who have appeared for end-semester examination are eligible for revaluation of the answer script

14. Students who are eligible for revaluation of answer paper have to apply through online **www.ideunom.ac.in** only

15. Students appearing for the first time either for first year or second year Examination should compulsorily register and pay the fees for all the papers prescribed. Candidates will be permitted for paper wise registration, for subsequent appearances together with payment of required fee for the examination.

16. Students who are unable to appear for the Examination in any of the papers, may re-appear for such papers in the subsequent examinations as and when they are held. However, the examination fee once paid will not be refunded in any manner or adjusted for the subsequent examinations under any circumstances.

17. If he/ she has been granted exemption from appearing for any papers he /she should give full particulars of exemption and also enclose a photo copy of the exemption order issued by the Director, IDE, in this regard while registering for examination along with the downloaded Application forms.

18. The Enrollment Number / Subject / Subject Code / Date of Examination should be written legibly by the candidates in the appropriate boxes provided in the Answer Books. The Enrolment Number should not be written in any of the inner pages of the Answer books on any account. Result will not be declared in case of any deficiency in filling up the columns provided thereto in the Answer scripts and they cannot put forth any claim over that at a later stage.

19. Malpractice Case

    The following categories of candidates will be booked under malpractices.

    a. Students with Mobile / I – Pads in the Examination Hall

    b. Possession of any written / Photo copy materials

    c. Writing on the palm/ hand kerchiefs/ behind the Calculators

20. If the admission is cancelled by the Director, I.D.E. they are not allowed to apply for the examination under any circumstances.

21. Any query regarding his/ her appearance for the examination have to be made within 15 days from the date of publication of results. No queries will be entertained from the candidate after this period under any circumstances.

22. The MBA students have to submit a project or to appear for exams for two optional subjects for which he / she opted at the first instance in the IV Semester examinations and he / she cannot subsequently change the option i.e., from Project to Optional subjects or Vice-Versa. The students has to adhere the instructions strictly without fail.

23. The following fees are prescribed for issuance of certificates.

Sl. No.	Nature of Fees	Fee amount Rs.
1.	Fee for change of name of the candidate in the records of the University	1000
2.	Fee for change in the Date of Birth / Name Correction / Gender and if any	1000
3.	Migration Certificate for MBA/MCA Degree Certificates	530
4.	Statement of Marks for MBA/MCA Degree Courses	75
5.	Revaluation fees for MBA/MCA Degree courses	1000
6.	Consolidated Statement of Marks for MBA/MCA	1500
7.	Last date of Examination Certificate Fee (only for Government Teachers)	200
8.	Issue of Pass Certificate Fee (for IV Semester only)	1500
9.	Duplicate Statement of Marks for MBA/MCA within 5 years	500
	Duplicate Statement of Marks for MBA/MCA more than 5 years	1000
10.	MBA Theory Fees (Per paper)	400
11.	MBA Project Fees	700
12.	MCA Theory Fees (Per paper)	250
13.	MCA Mini Project Fees	300
14.	MCA Viva Main Project	400

12. ADMISSION CENTRES

(i) ADMISSION THROUGH SINGLE WINDOW ADMISSION CENTRE (AT THE INSTITUTE OF DISTANCE EDUCATION CAMPUS, CHENNAI)

University of Madras has opened a Single Window Admission Centre located at the IDE building at Chepauk Campus, Chennai and ensures admission across the counters. Students using the Single Window Admission Centre should go through the following instructions:

1. The filled-in application form should be submitted at the admission counter
2. The application form and other certificates should be arranged in the following order:
   (i) Filled-in application form;
   (ii) Photocopy of the Certificates;
   (iii) Filled-in Computer Coding Sheet;
   (iv) If the certificates are in a language other than English / Tamil an authenticated translation in English duly attested by a Gazetted Officer.
3. The Photo copies of the Certificates will be verified with the originals and the original certificates will be returned.
4. The eligible candiates have to appear for an Entrance Test at IDE.
5. Those who pass the Entrance Test will be issued the Provisional Admission intimation.
6. After obtaining the provisional admission intimation, the students can remit the specified Tuition and other fees at any Bank Counters of Indian Bank of any branches . After remitting the fees, the students can collect the study materials and ID card from the respective counters of Single Window Admission Centre.
7. Working Hours: The Single Window Admission Centre functions on all days including Saturdays and Sundays except holidays declared by the Government of Tamil Nadu. The Centre is open from 10.00 a.m. to 5.00 p.m. on week days and between 10.00 a.m. and 4.00 p.m. on Saturdays and Sundays during admission period only.

(ii) ADMISSION THROUGH ONLINE

1. Admissions are open only to Indian Nationals.
2. Those who apply through online can access the website:**www.ideunom.ac.in**. Candidates are advised to read the instructions and eligibility conditions prescribed (Page No. 3) carefully before starting the process of online registration.
3. The applicant can submit the application through online after read the instructions carefully before paying the necessary fees through online. The Identity Card and Study Materials will be sent by post to the address given by the student after verifying the original certificates.

4. The students are requested to send the original certificate along with the photocopy of Provisional admission intimation and passport size photograph through the Registered Post / Speed Post / Courier addressed to the Director, Institue of Distance Education, University of Madras, Chepauk, Chennai - 600 005 within 15 days from the date of online registration for verification purpose and return. Failing to do or if any false information are found at a later stage, their admission will be summarily rejected and Tuition fee paid by him / her will not be refunded.
5. The students may also come in person and submit the original certificate along with the photocopy of the original certificates to the Online Admission Section, Institute of Distance Education for verification and will be returned.
6. The PCP classes both theory and practical for the students admitted under Academic and Calendar year stream through online admission will be conducted only in Chennai.

(iii) ADMISSION THROUGH LEARNER SUPPORT CENTRES

1. To facilitate the admission of students the Institute of Distance Education, University of Madras has established Learner Support Centres for admission. (For the list of Learner Support Centres refer page No. 21 to 24).
2. The Students who wanted to register through Learner Support Centres can download the prospectus and application from the University website and submit the same to the Co-ordinator of any of the approved Learner Support Centres with the required document / certificates as per eligibility criteria for admission (For eligibility criteria refer page No. 3 and for documents / certificates to be submitted refer page No. 2)
3. Eligible students will be given admission in the Institute of Distance Education, University of Madras and Provisional Admission Intimation with Enrollment Number will be assigned by the University through the Learner Support Centres.
4. On receipt of the Provisional Admission Intimation along with enrolment number through the Learner Support Centres, the students can pay the requisite fees through online or through offline triplicate Challan of Indian bank and forward the same through the Co-ordinator, Learner Support Centres (Please refer to page No. 21 to 24 Fee particulars page No. 12-13). The University will not be responsible for any other mode of payment.
5. The Fee Challan shall be forwarded by the Learner Support Centres to the Institute of Distance Education, University of Madras and on receipt of the same, Students Identity Card and Study materials will be sent to the concerned Learner Support Centres.
6. The students can collect the Identity card and study materials from the concerned Learner Support Centres.
7. The students should appear Entrance Examination for MBA and MCA Programmes.

13. LIST OF LEARNERS SUPPORT CENTRES

Sl. No.	LSC Code	Name and Address of the LSC
		CHENNAI, CHENGALPATTU, KANCHIPURAM, THIRUVALLUR
1	701	**Pachaiyappa's College for Men** Kanchipuram – 631501 ennpeeor67@gmail.com 9488439279, 9444447586
2	702	**The Quaide Milleth College for Men** Tambaram-velachery Main Road, Medavakkam, Chennai – 600100 sumaiyabiotech.92@gmail.com 9344856921, 044-22771202
3	705	**Hindustan College of Arts & Science** Rajiv Gandhi Road (OMR) Padur, Kelambakkam, Chennai – 603103 amudhashanmugam1977@gmail.com 9894201997
4	707	**Prof. Dhanapalan College of Arts & Sciences** Rajiv Gandhi Salai, Padur, Chennai – 603103 principal20.pdc@gmail.com 9342556955, 9281311294, 044-27474222
5	708	**Nazareth College of Arts and Science** Kovilpathagai Main Road, Kannadapalayam, Avadi, Chennai – 600062 informatics_avadi@yahoo.co.in 9790800689, 9894456660
6	709	**Sree Muthukumaraswamy College** Plot No. 92/1 & 98th Block, Muthamizh Nagar, Kodungaiyur, Chennai – 600118 sreemuthu97@gmail.com 9080208262, 9884778057
7	713	**Annai Violet College of Arts and Science** 53, Violet College Road, Menambedu Ambattur, Chennai – 600053 annaiviolet@gmail.com 8124382535, 9042481611, 044-26864684
8	715	**Sridevi Arts and Science College** Krishnapuram, Ponneri – 601204 sridevicollegeponneri@gmail.com 9443596691
9	716	**Pattammal Alagesan College of Arts and Science** Athur, Chengalpattu – 603101 pacprincipal@gmail.com 9710913395, 9445256048, 9629364882
10	717	**TMG College of Arts and Science,** No. 85, Mudichur Road, Manimagalam, Chennai – 601301 drpafu@gmail.com 9962836001, 9444408047
11	719	**C.M. Annamalai College of Arts and Science for Women** Sholinghur - Tiruttani High Road, Velathur Village, Adivaragapuram (P), Thiruvallur – 631303 cmawcprincipal@gmail.com 9159539043
12	722	**Kanchi Shri Krishna College of Arts and Science** Krishnapuram, P.O. Kilambi, Kanchipuram – 631551 krishiqac@gmail.com 9677355036
13	723	**E.S.Subramaniam Memorial College of Arts & Science** Podhattoorpet, Thiruvallur – 631208 gopibharathivmhss@gmail.com 9444332276
14	725	**Sri Subramaniaswamy Govt. Arts College** Thiruthani – 631209 drmjailabdeen@gmail.com 9786143786
15	727	**St. Thomas College of Arts and Science** 140/6 St.Thomas Nagar, New Colony Koyambedu, Chennai – 600107 thangavelraj@gmail.com 9444200912
16	739	**Arignar Anna Institute of Management Studies and Computer Applications** Pennular, Sri Perumbudur Taluk, Chennai – 602117 aaimsca@gmail.com 9444143346, 9003623243
17	789	**Subham College of Education** No. 113, Chunambedu Road, Vilvarayanallur Village, New Mampakkam Post, Madurantakam TK, Kancheepuram Dist – 603306 subhamcollege@gmail.com, pavanlodha2201@gmail.com 9965112222, 9842528954

18	**790**	**Annai Therasa Arts and Science College** Sadras Road, Mangalam, Thirukazhukundram – 603109 atasctkm97@gmail.com 9884160239, 044-27447991
19	**791**	**Good Shepherd College of Education** PH Road, Pakkam Kasuva, Tiruvallur DT – 602024 venkatrajagopal814@gmail.com 9500000769, 9047043008, 8838390526
20	**798**	**Gojan School of Business and Technology,** No. 80, Feet Road, Edapalayam Redhills, Chennai – 600052 hetavasanth@gmail.com 9884886078, 9884889228
21	**803**	**Our Lady College of Education** Our lady Nagar, Maduravoyal, Chennai – 600095, tadlchennai@gmail.com 9841155653, 6374911156
22	**805**	**T V M College of Education** Podaturpet, Thiruvallur Dist. – 631208 tvmeducationaltrust@gmail.com 8760712473
23	**811**	**Government Arts College for Men (Auto),** No. 329, Anna Salai, Nandanam, Chennai – 600035, gacatchn35@yahoo.co.in 044-24310589
24	**828**	**Kanchi Sri Magalakshmi Arts & Science College for Women** Arpakkam Village, Kanchipuram – 631603. magalakshmisreeguru@gmail.com 9445500930, 8144444355, 9965205832
25	**829**	**Shri Shankarlal Sundarbai Shasun Jain College for Women** No. 3, Madley Road, T. Nagar, Chennai – 600017 shahila@shasuncollege.edu.in 9345221987, 8072255433
26	**832**	**Vivekananda Vision Arts and Science College for Women** Kachur, Uthukottai, Thiruvallur – 602026, vvasc2021@gmail.com 9840681950
27	**834**	**Thiruthangal Nadar College** Selavayal, Chennai – 600051 tnc_98@yahoo.com 9941191990, 9444345370, 044-25941717
28	**841**	**Ponnusamy Nadar College of Arts and Science,** C.T.H. Road, Thozhuvur, Thiruvallur-602025, rajasekaran,ul2011@gmail.com: 8838799565,9176123400
29	**842**	**Annai Veilankanni's College for Women,** 81, VGP Salai, West Saidapet, Chennai - 600 015. mail4avc@gmail.com, 9791316966, 044-43523712
TRICHY, PUDUKKOTTAI, THANJAVUR, KUMBAKONAM, MADURAI, DINDIGUL		
30	**734**	**Mahatma Arts & Science College** Ariyur annavasal Road, Mathiyanallore (PO) Illuppur (Tk) Pudukkottai – 622001 jaimohan_04@yahoo.com 8778175316, 9791717129
31	**751**	**Bharath College of Science and Management** Bharath Avenue Near New Bus Stand, Trichy Road, Thanjavur – 613005 bharathcollege@gmail.com 04362-227937
32	**753**	**Government Arts College (Autonomous)** Karupur Road, Kumbakonam, Thanjavur (D.T) – 612002 idegackumbakonam@gmail.com 9842451397, 0435-2442149
33	**796**	**Sri Annai Arts & Science College** Vadipatti (TK), Madurai – 625234 sriannais@gmail.com 6379260537, 9364106936
34	**821**	**Nazia College of Arts and Science** S. Kallupatti, Kariapatti, Virudhunagar – 626106 naziacollege2017@gmail.com 9750159905, 04566-222905
COIMBATORE, NILGIRIS		
35	**837**	**Sakthi College of Arts & Science College** Palakkanuthu Post, Ottanchatram - 624619 srivelanistitute@gmail.com 9965565150, 9965585150, 959266555, 0451-2554317
36	**732**	**Nilgiri College of Arts & Science,** Thaloor, Konnachal Post, Nilgiris – 643239. ncdemdrs@gmail.com 9442347667, 9207769999, 8086066133

37	**750**	**Hindusthan College of Arts and Science** Hindusthan Garden Behind Nava India, Avinashi Road, Coimbatore – 641028 hicasdistance2018@gmail.com 9843688809, 9943922334
38	**759**	**Dr. N.G.P. Arts and Science College** Dr. N.G.P. Kalapatti Road, Coimbatore – 641048 principal@drngpasc.ac.in 9976656576, 0422-2369220
39	**831**	**Ayyan Thiruvalluvar College of Arts & Sci. (ATCAS College)** 25, Chinnasubbabayab Layout, Puliyamara Bus Stop, Sai Baba Colony, Coimbatore – 641011 atcascollege20@gmail.com 9443226207, 0422-2434033
40	**839**	**Sree Ramu College of Arts and Science** N.M Sungam, Bedasanthur Post, Pollachi Taluk – 642007 sreeramulscmu@gmail.com, secretarynithisrc@gmail.com, 9500488163, 9942905589, 04259-286969
41	**846**	**Shiri Kumaran College of Arts and Science,** No. 70/24C, Devi complex, Ist Floor, Opp Ayyappan Temple, Mettupalayam, Karamadai, Coimbatore - 641 104, ugpgmba@gmail.com, 9244977777, 9344977777
AMBUR, VELLORE, TIRUVANNAMALAI, KALLAKURICHI, VILLUPURAM		
42	**729**	**Government Arts College** Tiruvannamalai – 606603 gactumprin@gmail.com 8248497059, 9944883900
43	**730**	**C.S.I. Vellore Diocese Voorhees College** Vellore – 632001 idemuvoorhees1975@gmail.com 9597000862, 917189465
44	**735**	**Mazharul Uloom College** 1A, Officers Line, Ambur – 635802 mucide4101@gmail.com 9944145704, 9629873022
45	**736**	**DLR Arts & Science College** Thathiravadi Road, Villapakkam, Arcot (Tk) Vellore – 632521 vtgprabakaran@gmail.com 9360223140, 9443203140, 04173-223141
46	**747**	**Aruna Vidhya Arts & Science College** Thenpalani Educational Academy, 18B/5 Gandi Nagar Old Bye Pass Road, Tiruvannamalai – 606601 arunavidhyaclg@gmail.com 9486878710, 9488724827
47	**755**	**K.M.G. College of Arts & Science,** Railway Station Road, Ammanankuppam, Gudiyattam – 635803, kmgcollege@gmail.com, 9786226041, 9489080706, 9994147263
48	**760**	**Marudhar Kesari Jain College for Women** Chinnakalllupalli, Vaniyambadi – 635751 mkjcprincipal@gmail.com 6369285253, 8870115229
49	**763**	**Muthurangam Government Arts College** Otteri Road, Vellore – 632002 mgacvlr@yahoo.co.in 0416-2262068
50	**766**	**Mercury College of Arts & Science** Thandalam Village, Kumpinipet (PO), Arakkonam – 631003 mercurycollege.1999@gmail.com 8122899896, 8098985322, 04177-232009
51	**774**	**Suraj College of Education** Melathangal Village (PO), Chetpet Taluk, Tiruvannamalai – 606807 shreerrk@gmail.com 9443557559, 9976952910, 9443203140, 04183-239322
52	**779**	**Jayam College of Education** 65, Gandhi Market Road, Arni, Tiruvanamalai Dist. – 632301 jayamcollege11@gmail.com 9360223140, 9443203140
53	**782**	**V.E.T. College of Education** No. 24, Trichy Main Road, Opp. E.S Hospital, Villupuram, T.K & Dist. – 605602 vetcollegevpm@gmail.com 9047444666, 9445516725
54	**788**	**Thiru Kolanjiyappar Govt. Arts College (Grade-I),** Junction Road, Viruddhachalam, Cuddalore – 606001, tkgac_vri@yahoo.co.in 04143-262513
55	**794**	**Bharat College of Education,** No. 8, Karar Krishnaswamy Street, Kosapet, Vellore – 632001 saravanankpm82@gmail.com 9345633365, 0416-2262565

56	**822**	**Dr. Davidraja & Dr. Chanraleka College of Education,** Vingalapuram, Tirupattur – 635653 sumithira.r1982@gmail.com 9994910145, 6382129400, 9488656902
57	**826**	**Islamiah Women's Arts and Science College** Vaniyambadi,10, Bye-Pass Road, New Town, Vaniyambadi, Tirupattur – 635752 principaliwc@gmail.com 9940521280, 9444206038
58	**835**	**Pallavan College of Education,** Melmonavoor, Abdullapuram Post, Vellore - 632010 pallavancolleglsc@gmail.com 9840016518, 9710589231, 04171-220272
59	**838**	**BWDA Arts & Science College** No. 24, Trichy Main Road, Chennai Pipes, 1st Floor, Villupuram Taluk & Dist – 605602 bwdascollege@gmail.com 9445516725, 9994035625, 9047444666, 04146-355730
60	**840**	**Thirukkoilur College of Arts and Science,** No. 11, Hospital Road, Lakshmi Balaji Mandapam, Thirukkoilur, Kallakurichi - 605 757 thirukoilurcollege@gmail.com, 9994035625, 8610613221
		TIRUNELVELI, KANYAKUMARI, TENKASI, NAGARCOIL
61	**757**	**Noorul Islam College of Arts & Science** Kumaracoil (PO), Kanyakumari District – 629180 nicollege2001@yahoo.co.in 9486856121, 9443119441, 04651-253766
62	**758**	**Malankara Catholic College** Kaliakkavilai, Mariagiri, Kanyakumari District – 629153 Prabinthomas120@gmail.com 9442429120, 9442336243, 04651-244156
63	**792**	**All Saints College of Education, Malayadi, Kaliyakkavilai – 629153** allsaintside@gmail.com 9022045512, 9380559708, 04651-236888
64	**824**	**Mother Gnanamma Catholic College of Education** Madathattuvilai, Villukuri Post, Kanyakumari District – 629180 mgccedu@gmail.com 6384730258, 7868917740
65	**845**	**Arulmigu Pannirupidi Ayyan College of Arts and Science,** NH. 44, Opp to tidel park Vagaikulam Nanguneri, Thirunelveli - 627 108, jeyam9999@gmail.com, 04622901050, 9790655823
		THENI, RAJAPALAYAM
66	**746**	**Sree Balakrishna College of Arts & Science** Vanniampatti Road, Mottamalai Chatrapatti, Rajapalayam – 626102 sreebalakrishna.lsc@gmail.com 9788737242, 9994878006, 9944949940, 9894258606
		SALEM, KRISHNAGIRI, NAMAKKAL, SIVAGANGAI
67	**754**	**Gonzaga College of Arts and Science for Women** Kathampallam, Elathagiri, Krishnagiri District – 635108, college.gonzaga@gmail.com, mvprakash1971@gmail.com 8870438658, 9443223525
68	**773**	**Siri PSG Arts & Science College for Women, Tiruchengode Road, Sankagiri,** Salem District – 637301 siripsg773@gmail.com 9788873707, 9944961062
69	**775**	**Sengunthar Arts and Science College** Tiruchengode, Namakkal District – 637205 info@senguarts.co.in 9842753229, 9994183404
70	**797**	**Kongunaadu College of Education** Mamangam, Salem – 636302 konguclglsc@gmail.com 9367166151, 9791835761, 0427-4513731
71	**804**	**Vishwa Bharath Arts and Science for Women** Morappur, Dharmapuri – 635305 kalanjiamharur@gmail.com 9344855300
72	**806**	**Vivekananda College of Arts and Science** Elayampalayam, Tiruchengodu (TK) Namakkal Dist – 637205, directoracademic@vicas.org 9443316521
73	**816**	**Rasi College of Education,** 25/1B, Thottiyapatti, C.S. Puram (PO), Rasipuram (TK), Namakkal – 637401 spedeva@gmail.com 9095278275, 9442758275
74	**836**	**Jairam Arts & Science College,** Chinnathirupathi Post, Salem – 636008 principaljairamcollege@gmail.com 9790013336, 6379502826

MBA
MCA

UNIVERSITY OF MADRAS
INSTITUTE OF DISTANCE EDUCATION

APPLICATION COST : Rs.590/-
APPLICATION NUMBER

சேர்க்கை விண்ணப்பப் படிவம் / **APPLICATION FOR ADMISSION**

MBA / MCA

ENROLMENT NUMBER (to be assigned by the IDE office)

ACADEMIC YEAR 2026-2027	A	2	6										
CALENDAR YEAR 2027	C	2	7										

Candidate to tick (✓) any one of the appropriate boxes for Tuition Fee Concession (Certificate to be enclosed)	**Differently Abled** ☐ **Visually Challenged** ☐ **Prisoner** ☐

Name of the Programme applied for	MBA ELECTIVE chosen for IV Semester
MCA ☐	☐ Human Resource ☐ Finance ☐ Hospital
MBA ☐	☐ Systems ☐ Marketing
	☐ Logistics and Supply Chain ☐ Business Data Analytics

CANDIDATE TO FURNISH ALL THE REQUIRED PARTICULARS BELOW IN CAPITAL LETTERS

ADDRESS FOR COMMUNICATION

NAME : _____

Father's Name : _____

Door No. & Street : _____

Town / Village Post : _____

District : _____

State : _____ INDIA

Pin code : _____ Phone (Res.) : _____

Registered Mobile No.(RMN) : _____ e-mail _____

Recent Passport Photograph to be affixed

1. NAME OF THE APPLICANT (as given in the certificate in CAPITAL LETTERS)	(a) in English :			
	(b) in Tamil:			
2. Father's/Guardian Name - Expansion of Initial				
3. (a) Date of Birth as per T.C.	(b) Age	(c) Gender (Tick ✓)	Male ☐ Female ☐ Transgender ☐	d) Aadhaar No :

ABC ID : ☐☐☐☐☐☐☐☐☐☐☐☐ DEB ID : ☐☐☐☐☐☐☐☐☐☐☐☐

4. Nationality	INDIAN	5. Religion	
6. a) Community (Tick ✓)		b) Caste	7. Mother Tongue
OC ☐ / BC ☐ / MBC ☐ / DNC ☐ / SC ☐ / ST ☐			
8. Present Occupation			

9. Are you undergoing any other course in a College or University ? If so, Specify	
10. The wards of Defence Personnel / Ex-Servicemen should specify as :	(a) Ward of Defence Service Personnel (b) Ward of Ex-Servicemen : Navy / Army / Air force.

11. DETAILS OF EXAMINATION PASSED

Examinations passed with Subjects	Name of the School/College/Board/University	Month & Year of Passing	Registration Number	Class with Grade / Marks
S.S.L.C. or Equivalent				
H.S.C. or Diploma (3 Years) or Equivalent				
UG Degree in _____ *(Degree must be obtained 10+2+3 or 11+1+3 or 10+3+3 or 10+2+4 pattern)*				

12. **Enclosures**

- ☐ S.S.L.C Statement of Marks or equivalent
- ☐ HSC (11th & 12th) / Diploma Statement of Marks or equivalent
- ☐ UG Statement of Marks & Provisional & Degree
- ☐ Transfer Certificate / Migration Certificate (Other State Students only)
- ☐ Course Completion Certificate (IDE Students only)
- ☐ Aadhar Copy

I hereby declare that all the particulars given above are correct and I agree to abide by all the Rules and Regulations of the University that are in force from time to time.

Station :

Date :

SIGNATURE OF THE APPLICANT

DECLARATION BY THE APPLICANT

(For Candidates yet to submit their Original Certificate(s) (✓) the appropriate boxes below)

I have not submitted the following Original Certificate(s) for vertification at the time of single window / LSC admission.

☐ SSLC/equivalent ☐ HSC/Diploma ☐ UG Degree Certificate ☐ Transfer Certificate or Migration Certificate

I, hereby undertake to submit the above mentioned Original Certificate(s) on or before _____.

I am fully aware that if I fail to produce the above Certificate(s) by the stipulated date, or if, upon vertification, I am found to be ineligible for admission. My admission shall stand cancelled without further notice. In such an event my admission shall be cancelled, and the fees paid by me shall not be refunded under any circumstances.

SIGNATURE OF THE APPLICANT

FOR OFFICE USE ONLY

1. The particulars furnished in the application have been duly verified with Originals and photocopies collected.
2. Admission / Cancellation Intimation given / sent on _____.
3. The Candidate is ☐ **eligible** or ☐ **not-eligible** for admission.

ASO/SO **CO-ORDINATOR, LSC** **DIRECTOR**

Received the Provisional admission intimation and all the original certificates submitted by me.

SIGNATURE OF THE APPLICANT WITH DATE

UNIVERSITY OF MADRAS

INSTITUTE OF DISTANCE EDUCATION

COMPUTER CODING SHEET

1. Course to which admission is sought : **MCA** ☐ **MBA** ☐

2. ELECTIVE chosen for IV Semester : *(Refer Next Page)*

3. ENROLLMENT NUMBER (to be assigned by the office)

ACADEMIC YEAR 2025-2026	**A**	**2**	**6**										
CALENDAR YEAR 2026	**C**	**2**	**7**										

4. Name of the Candidate (Write in Capital Letters) (a) in English (b) in Tamil

(a)

(b)

Aadhaar No.

5. Father's/Guardian Name (Write in Capital Letters) – *as per entry in the Transfer Certificate*

6. Mother's Name (Write in Capital Letters)

7. Date of Birth — Date | Month | Year

8. Gender Male ☐ Female ☐ Transgender ☐

9. Address for communication (do not write your name here)

City

Pincode

Mobile :

e-mail :

10. Selection of Project Work or Two Optional Papers	a) Project Work ☐ b) Two Optional Papers ☐		
11. Nationality	INDIAN	**12.** Region	Urban ☐ Rural ☐
13. Religion			
14. Caste			
15. Community	SC ☐ ST ☐ MBC ☐ DNC ☐ BC ☐ OC ☐		
16. Differently abled / Visually Challenged / Prisoner Candidates If Yes, Choose Category for Fee Concession	Yes ☐ No ☐	Category **Differently Abled** ☐ **Prisoner** ☐ **Visually Challenged** ☐	
17. Are you employed ?	YES ☐ NO ☐		
18. Are you a ward of a Defence Service Personnel (Army / Navy / Air Force) / Ex-service person ?	Yes ☐ No ☐	Category	
19. ABC ID No.			
20. DEB ID No.			

Affix Passport Size Photo

Not to be attested

Station :

Date : **Signature of the Candidate**

MBA ELECTIVE chosen for IV Semester

☐ Human Resource ☐ Finance ☐ Hospital

☐ Systems ☐ Marketing

☐ Logistics and Supply Chain ☐ Business Data Analytics