

FR-I ENDORSEMENT FOR FEE DETAILS



UNIVERSITY OF MADRAS
INSTITUTE OF DISTANCE EDUCATION

REQUEST FOR ISSUE OF DUPLICATE COURSE COMPLETION CERTIFICATE
DECLARATION BY STUDENT

I hereby declare that, I have lost/misplaced the COURSE COMPLETION CERTIFICATE of my _____ Course with Enrolment No. : _____.

I have completed the First / Second / Third year of study in the Institute of Distance Education. I request that Duplicate Course Completion Certificate be issued to me.

I also declare that in case I get back the Course Completion Certificate which is purported to have been lost / misplaced, I will not use the same and will return the same to the Institute. I understand that I am liable to legal consequences if I violate these declarations.

Name	
Enrolment No.	
Course	
Amount Paid with date	
Address	

SIGNATURE OF THE STUDENT

FOR OFFICE USE

Date of Issue of Duplicate CC Certificate	
Received the Duplicate Course Completion Certificate	
Signature of the Student with Date	